



# Rights-of-Way as Habitat: Website User Guide

**Rights-of-Way as Habitat Working Group**  
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## Home

A refreshing uplift to the former Rights-of-Way as Habitat Working Group's website. The homepage provides a dashboard of the latest information:

- View the newest resource posted to the library and the latest *Habitat in the News* headline.
- See upcoming events--both those hosted on behalf of the Rights-of-Way as Habitat Working Group and by other habitat-oriented organizations.
- Send an invitation to someone who is be interested in joining the working group by clicking on the email icon below *Upcoming Events* or via the sidebar, which is visible on all pages.
- Find more information about a feature project in the Rights-of-Way as Habitat Working Group.
- View past and current funding partners.
- Send questions or comments regarding the website, working group, or habitat in general via the *Contact Us* form at the top-right corner or at the footer of each page.
- Search any of the internal pages or general website content by entering the keywords in the search bar at the footer of all pages.

## Register

Become a registered user and gain access to additional information and functionality. Select the option to [Register](#) at the top-right corner of the webpage. Fill out the web form. Note: some fields are mandatory. Upon filling out all the fields, select "Complete Sign Up." The website administrator will then review your profile and accordingly approve or deny the request. An email notification will be sent once the account has been approved.

The information provided at registration can be included in the *Working Group Directory*, if specified. The information can be edited at any time under *Working Group Access > Update Your Profile*.

## Profile Management

The information provided at the time of registration serves as your user profile. If specified, the information can be made available to other working group participants through the *Working Group Directory*. Providing complete responses to your profile fields will help to highlight your interests, expertise, and other experiences in the directory search results.

To edit the information in your profile you must be logged in. Navigate to the *Working Group Access* page and select *Update Your Profile*. Select *Profile > Edit* to make changes to the information potentially visible as part of your directory summary (if you opted to be included in the directory).

Under *Settings* you can change your password (*General*), edit notification alerts (*Email*), or opt in or out of the *Working Group Directory* or member searches (*Profile Privacy*).

Under *Activity* you can view your recent activity (*Personal*) or access your favorite threads from the discussion board (*Favorites*).

## Login

Once your account has been created, select the option to [Login](#) at the top-right corner to access the full website. Fill in your credentials, and click on “Log In.”

## Logout

Once you are logged into the website, you can select “Logout” at the top-right corner.

## About > Working Group Participants

View a list of participating organizations involved with the Rights-of-Way as Habitat Working Group.

## About > Funding Partners

Find more information about past and current funding partners of the Rights-of-Way as Habitat Working Group.

## About > Contact

Send any queries about the website, working group, or habitat conservation in rights-of-way via the Contact form. Your name, email address, and message are required fields. The website administrator or working group moderator will respond as quickly as possible.

## Events & News > Events

View upcoming events and webinars related to habitat conservation. Both events organized on behalf of the Rights-of-Way as Habitat Working Group and by other habitat-oriented organizations are featured. You can change the calendar display by selecting “VIEW AS” and selecting Day, Month or List from the drop-down selection. Event details are visible when you select a particular event on the calendar.

If you know of an upcoming event that should be added to the calendar, please use *Contact Us* to send the relevant information to the website moderator.

## Events & News > Habitat in the News

Read up on the latest news featuring habitat in rights-of-way. If you have a news article to share, please use *Contact Us* to send the relevant information to the website moderator.

## Resources

The resources library is organized into several categories: Best Management Practices, Case Studies, Funding Opportunities, Tools, Other Resources, and Webinars. You can browse each category by selecting one of the options on the Resources menu bar or under *View Resources By Type*. You can also search all resources by keyword on the *Resources* main page.

### Resources > Best Management Practices

View the resources available on habitat-related best management practices (BMPs) organized into three distinct categories: *General Guidelines*, *Plant Selection*, and *Vegetation Management*. Select either the title or the thumbnail to view the resource.

### Resources > Case Studies

View habitat-related case studies. A short description of each case study is available. Select either the title or the thumbnail to view the resource.

### Resources > Funding Opportunities

View available habitat-related grants and other funding opportunities. Select the title for more information.

### Resources > Tools

View habitat-related tools organized into three distinct categories: *Assessment*, *Planning Checklists*, and *Decision Support Tools*. Select either the title or the thumbnail to view the resource.

### Resources > Other Resources

View any other types of resources such as general information sheets, conservation strategies, research studies, etc. You can select either the title or the thumbnail to view the resource.

### Resources > Webinars

View summaries and recordings of past webinars hosted by the Rights-of-Way as Habitat Working Group. Webinars are listed in chronological order. Recordings from past working group meetings are available on the *Working Group Access > Past Meetings* page.

## Geospatial Database

General information about the development of the Rights-of-Way as Habitat Database is available here. The web interface for the database will eventually live here. More information will be posted as it becomes available.

## Working Group Access > Welcome

This is a password-protected page that requires users to be logged in. The dashboard allows you to access the *Working Group Directory*, *Discussion Board*, and information from *Past Meetings* and *Task Forces*. Additionally, you can update your profile and logout of the website.

## Working Group Access > Working Group Directory

Search for other working group members by name, organization, specialty/expertise, sector or geographic location. You can select the user's profile from the search results to view their information such as expertise, company description etc. You can also select the option "Public Message" to send a message to the user. Only registered users can access the directory.

## Working Group Access > Discussion Board

Join peers and experts in ongoing conversations about habitat-related topics. Share your experiences. Ask questions. Create your own posts or respond to others. This space is for you! Only registered users can access the discussion board.

To navigate around the discussion board, click on any discussion title to read all the comments and replies to that particular thread. "Voices" indicates the number of users who are taking part in a particular discussion thread. "Posts" indicates the number of responses or comments in a particular discussion thread. "Freshness" indicates the age of the post.

Select "Subscribe" at the top of the discussion board to receive email updates when there are any new posts to the discussion board. Alternatively, you can "Subscribe" to particular threads, if you only wish to receive email updates on specific topics.

Select "Favorite" to bookmark a particular thread on the discussion board. You can view all your favorite threads in your profile by clicking *Activity > Favorites*.

## Working Group Access > Past Meetings

View proceedings from past Rights-of-Way as Habitat Working Group meetings, including the agenda, attendee list, presentations, webinar recordings, and key documents. Only registered users can access this page.

## Working Group Access > Task Forces

View information, resources, and deliverables from the Rights-of-Way as Habitat Working Group's task forces. Only registered users can access these pages.